SAMPLE FORMAT:

GENERAL PROCUREMENT NOTICE

[*COUNTRY*]

[*NAME OF PROJECT*]

Loan/Grant No.

Project No.

The [*insert name of Beneficiary*] [*has received/has applied for/intends to apply for*] financing in the amount of US$ [*insert dollar amount*] equivalent from the OPEC Fund for International Development (hereafter Fund) towards the cost of the [*insert name of project*], and it intends to apply part of the proceeds to payments for goods, works, non-consulting services and consulting services to be procured under this project. This project will be jointly financed by the *[insert name of cofinancing agency]*.[[1]](#footnote-1)

The project will include the following components [*describe the main project components, and include a brief description of the goods, works, non-consulting services and consulting services to be procured through open international competitive procurement*].

Procurement of contracts financed by the OPEC Fund will be conducted through the procedures as specified in the OPEC Fund’s *Principles for Procurement of Goods, Works and Services (“Principles”) and Procedures for Procurement of Goods, Works, and Non-Consulting Services and Procedures for Procurement of Consulting Services (hereafter collectively called “Procedures”)* and is open to all eligible firms and individuals.

Specific procurement notices for contracts subject to international open competitive bidding will be announced, as they become available, in [*UN Development Business*](http://www.devbusiness.com/) *online, on the Fund’s external website and* [*insert address of free-access website (if available) and/or name of newspaper of national circulation in the Borrower’s country and official gazette (if required under national legislation)*].[[2]](#footnote-2)

Prequalification/Initial Selection of suppliers and contractors will be required for the following contracts [*insert names of contracts*].1

Interested eligible firms and individuals who would wish to be considered for the provision of goods, works, non-consulting services and consulting services for the above mentioned project, or those requiring additional information, should contact the Beneficiary at the address below:

*[Insert name of office]*

*[Insert name of officer and title]*

*[Insert postal address and/or street address, postal code, city and country]*

*[Insert telephone number, country and city codes]*

*[Insert facsimile number, country and city codes]*

*[Insert email address]*

*[Insert web site address]*

1. Insert as applicable. [↑](#footnote-ref-1)
2. If known, the dates of issuance of the specific procurement notices for goods, works, non-consulting services, prequalification and initial selection, and the dates of issuance of requests for expressions of interest for consultants’ contracts shall be given. [↑](#footnote-ref-2)